

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

SECOND MONTHLY MEETING

Council met for their second monthly meeting at the Municipal Council Chambers on Thursday, April 20, 2017 at 7:30 p.m. Present were Mayor Michael Donohue, Deputy Mayor Robert Dick and Councillors Bob Hall, Kevin LeGris and Mike Quilty.

Staff members present were Clerk-Treasurer Annette Gilchrist, Deputy Clerk-Treasurer Bill Piasetzki and Public Works Superintendent Chris Kunopaski. From the press was Bruce McIntrye, Eganville Leader.

Mayor Michael Donohue called the meeting to order followed with a moment of silence.

**Resolution No. 12/04/17**

Moved by Mike Quilty, seconded Robert Dick

Be it resolved that Council approve the agenda as presented this date.

“Carried”

The minutes of the Special Council meeting which was held April 6th, 2017 was provided to Council for approval and the following resolution was passed:

**Resolution No.13/04/17**

Moved by Mike Quilty, seconded Robert Dick

Be it resolved that Council approve the minutes of the Special Public meeting held on April 6th 2017.

“Carried”

The minutes of the regular Council meeting which was held April 6th, 2017 was provided to Council for approval and the following resolution was passed:

**Resolution No.14/04/17**

Moved by Mike Quilty, seconded Robert Dick

Be it resolved that Council accept the minutes of the regular Council meeting held on April 6th 2017.

“Carried”

Mayor Donohue read two pieces of correspondence being a thank you from Renfrew County Catholic District School Board for Council’s support regarding AEDs in all schools and a thank you from the family of Bernard Hanniman for the lowering of the flags and the kind words upon his passing.

The Mayor welcomed Rory Richards from MacKillican & Associates who presented Council with an overview of the 2016 Financial Statements.

**Planning and Economic Development Committee** - Chair Bob Hall, Committee Member Kevin LeGris

Three consent applications submitted by Kyle Cobus were considered by Council and the following resolutions were passed:

**Resolution No. 15/04/17**

Moved by: Bob Hall, seconded by Kevin LeGris

Be it resolved that Admaston/Bromley Council accept in principle Consent Application B183/16(1) submitted by Kyle Cobus so long as requirements of commenting agencies are satisfied.

“Carried”

**Resolution No. 16/04/17**

Moved by: Bob Hall, seconded by Kevin LeGris

Be it resolved that Admaston/Bromley Council accept in principle Consent Application B184/16(2) submitted by Kyle Cobus so long as requirements of commenting agencies are satisfied.

“Carried”

**Resolution No. 17/04/17**

Moved by: Bob Hall, seconded by Kevin LeGris

Be it resolved that Admaston/Bromley Council accept in principle Consent Application B185/16(3) submitted by Kyle Cobus so long as requirements of commenting agencies are satisfied.

“Carried”

The Building and Sewage Report for the month of March 2017 was reviewed by Council and the following resolution was passed:

**Resolution No. 18/04/17**

Moved by: Bob Hall, seconded by Kevin LeGris

Be it resolved that Council accepts the March 2017 Building and Sewage Report.

“Carried”

The Township’s website stats for March 2017 were reviewed by Council and accepted as information.

The recommendation regarding the planning inquiry submitted by Mark and Lisa Lavallee was brought forward from the Planning and Economic Development Committee meeting held prior to the Council meeting and the following resolution was passed:

**Resolution No.19/04/17**

Moved by: Bob Hall, seconded by Kevin LeGris

WHEREAS Mark and Lisa Lavallee wish to establish a secondary dwelling or a temporary granny suite on their property;

AND WHEREAS both options require a zoning by-law amendment for which further direction is required before an application can be submitted;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley upon recommendation from the Planning and Economic Development Committee directs staff to advise Mark and Lisa Lavallee to submit an application for a zoning by-law amendment to permit the construction of a secondary dwelling on their property to be considered in accordance with the requirements of the Planning Act and related Ontario regulations.

“Carried”

**Community Service Committee** Chair Kevin LeGris, Committee Member Bob Hall

The 2016 Renfrew Recreation Rural Participation Report was reviewed by Council and accepted as information.

**Public Works Committee –** Chair Robert Dick, All of Council

Correspondence regarding the Federal Gas Tax Legacy Payment was reviewed by Council and accepted as information.

A request for support from the municipality of Port Hope regarding the banning of waste incinerators in Ontario was considered by Council and accepted as information.

The Roads Voucher dated April 13, 2017 was provided to Council for approval and the following resolution was passed:

**Resolution No. 20/04/17**

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve payment of the Roads Voucher dated April 13, 2017 in the amount of \$103,102.71.

“Carried”

**Budget and Finance and Human Resources** - Chair Michael Donohue,  
Committee Member - All of Council

Staff proposed changes to the Schedule of Fees By-Law. These changes were reviewed and accepted by the Budget, Finance and Human Resources Committee. A notice was placed in the local newspapers informing the ratepayers of the special meeting held on April 7<sup>th</sup>, 2017 and that Council was going to consider changing the fees at the April 20<sup>th</sup> 2017 Council meeting. Hearing no concerns, the following resolution was therefore passed:

**Resolution No. 21/04/17**

Moved by Mike Quilty, seconded by Robert Dick

**BE IT RESOLVED** that the Council approves a By-Law to Establish a Schedule of Fees for Municipal Services.

“Carried”

Subsequent to the presentation by Rory Richards regarding the 2016 Financial Statements, Council reviewed the annual management letter from MacKillican and Associates regarding strengthening internal controls and the following resolution was passed:

**Resolution No. 22/04/17**

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that the Council of the Township of Admaston/Bromley approve the Auditors report for the year ending December 31, 2016, the Annual Management Letter and the Financial Statements for 2016.

“Carried”

A report regarding unfunded items to be excluded from the 2017 Budget was presented to Council and the following resolution was passed:

**Resolution No. 23/04/17**

Moved by Mike Quilty, seconded by Robert Dick

WHEREAS for 2017 budget purposes, as per Ontario Regulation 284/09, a municipality may exclude from the budget, amortization expenses pertaining to tangible capital assets; post-employment benefit expenses and solid waste landfill closure and post-closure expenses;

AND WHEREAS Council chose not to include amortization costs, post-employment benefit expenses for payout in a future year and unfunded landfill closure and post closure costs;

AND WHEREAS a report must be presented to Council providing the 2017 impact of the excluded expenses from the budget;

NOW THEREFORE BE IT RESOLVED that Council accept the following as excluded items from the 2017 Budget:

|  |                |
|--|----------------|
| Amortization                                   | \$1,531,224.00 |
| Accrued Sick Leave                             | 58,673.16      |
| Unfunded-Landfill Closure & Post Closure Costs | 683,000.00     |

“Carried”

The following reports were reviewed by Council and accepted as information:

- Interim Tax Report – Control totals as of March 31<sup>st</sup>, 2017
- March 2016-2017 Financial Comparison Report

An updated Building By-Law was considered by Council and the following resolution was passed:

**Resolution No. 24/04/17**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that the Council of the Township of Admaston/Bromley approves a By-Law to regulate the erection of buildings.

“Carried”

The General Voucher dated April 14th 2017 was presented to Council for approval. Upon review, the following resolution was passed:

**Resolution No. 25/04/17**

Moved by Robert Dick seconded by Mike Quilty

Be it resolved that Council approve payment of the General Voucher dated March 11th to April 14th, 2017 in the amount of \$577,031.06

“Carried”

**Protective Services – Chair Mike Quilty, Committee Member Robert Dick**

Council approved the request from the municipality of Greater Madawaska regarding a joint purchase of a generator for DACA providing that an agreement to use the DACA centre as an evacuation centre in the event of an emergency in the Township of Admaston/Bromley was reached. A By-Law and agreement was prepared and the following resolution was passed:

**Resolution No. 26/04/17**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that the Council of the Township of Admaston/Bromley approves a By-Law authorizing the execution of an Emergency Plan Mutual Agreement with the Dacre and Area Community Association.

“Carried”

Mayor Donohue reviewed the County of Renfrew request for 10 stones from each Lower-Tier for the Canada 150 Cairn and items for the County of Renfrew Time Capsule to be opened in the year 2067. The items must be submitted to County by May 31<sup>st</sup>, 2017. Council agreed to decide on the items for the time capsule at the first meeting in May.

## **By-Laws**

### **Resolution No. 27/04/17**

Moved by Kevin LeGris, seconded by Bob Hall

THAT the By-Laws listed below dated April 20th, 2017 be enacted and passed:

- By-Law 2017-24 being a By-Law to adopt a Tariff of Fees
- By-Law 2017-25 being a By-Law to regulate the erection of buildings
- By-Law 2017-26 being a By-Law authorizing the execution of an Emergency Plan Mutual Agreement with the Dacre and Area Community Association

“Carried”

## **New Business**

Councillor LeGris made note of the federal government’s proposal to end the 1/3 tax exception. Council requested that this item be added to the May 4<sup>th</sup> Agenda for discussion.

Councillor Hall reported that the Renfrew and Area Chamber of Commerce Home and Leisure Show is on April 22 and 23 at the Ma-Te-Way Activity Centre.

Mayor Donohue reported that he attended the 100th anniversary of the Battle of Vimy Ridge at Garrison Petawawa on April 9th. The past, present and future of our military were represented at the celebration by veterans and members of the Royal Canadian Legion, soldiers from various units across Garrison Petawawa and by local cadets.

## **Confirmatory By-Law**

### **Resolution No. 28/04/17**

Moved by Kevin LeGris, seconded by Bob Hall

That By-Law No. 2017-27, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held April 20, 2017 be now numbered, deemed read three times and passed.

“Carried”

### **Resolution No. 29/04/17**

Moved by Kevin LeGris seconded by Bob Hall

BE IT RESOLVED that Council moves to an in-camera session at 9:07 p.m. under Section 239(2) of the Municipal Act 2001, c. 25 being a personal matter about an identifiable individual and to approve minutes of the January 19<sup>th</sup>, 2017 in-camera session.

“Carried”

Deputy Mayor Robert Dick rose and reported that Council met in-camera to choose the Citizen, Youth Citizen and Senior of the year, to be recognized at our Canada Day celebrations.

### **Resolution No. 33/04/07**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday April 20 2017 Admaston/Bromley Council meeting be adjourned at 9:35 p.m.

“Carried”