

TOWNSHIP OF ADMASTON/BROMLEY

PUBLIC WORKS COMMITTEE

AGENDA

Thursday July 6th, 2017

At 5:30 p.m.

1. Call meeting to order.
2. Declaration of Pecuniary Interest
3. Adoption of Minutes – June 15th, 2017
4. Opening of Water Tank Tenders
5. Opening of  $\frac{3}{4}$  Ton Truck Tenders
6. Opening of Surface Treatment Tenders
7. Direction to staff on Opeongo Road Access Agreement
8. Next Meeting
9. Adjournment

TOWNSHIP OF ADMASTON/BROMLEY

**Public Works Committee**

Date: Thursday June 15th, 2017 at 7:00 p.m.

Present: Robert Dick, Michael Donohue, Mike Quilty, Bob Hall, Kevin LeGris, Chris Kunopaski, Annette Gilchrist, Bill Piassetzki, Rebecca Bartlett from MY FM and Bruce McIntyre from the Eganville Leader.

1. Chair Robert Dick called the meeting to order.
2. Disclosure of Pecuniary Interest – None
3. The minutes of the May 11th, 2017 meeting were reviewed and the following resolution was passed:

Moved by Mike Quilty, seconded by Michael Donohue

Be it resolved that the Public Works Committee accept the minutes of the Public Works Committee meeting held on May 11th 2017.

“Carried”

4. Council reviewed the report regarding a road allowance encroachment at 2889 Pucker Street. Staff reported that due to the fact that the Township Solicitor, Tom Prince, acted for Mary Theresa Curtis when she purchased the land he cannot provide any advice to the Township on this matter.

The complexity of this matter requires legal advice. Staff and Council members have attended workshops delivered by Cunningham Swan in the past and they were one of the two recommendations I received from the Town of Renfrew in regards to such matters.

Staff advised that they will contact Cunningham Swam first and if they are available ask them to provide advice on this matter to be brought forward at a future Public Works meeting.

5. Backhoe Tenders were opened and examined. Staff to review and recommend at a future Council meeting.

The following four tenders were submitted:

|   | Name                                | Make/Model          | HST                | Total               |
|---|-------------------------------------|---------------------|--------------------|---------------------|
|   |                                     |                     | <b>\$15,297.10</b> | <b>\$132,967.10</b> |
| 1 | Reis Equipment                      | JCB/3Cx-14 Super    | <b>\$15,557.10</b> | <b>\$135,227.10</b> |
|   | <b>Before &amp; After</b> June 30th |                     |                    |                     |
| 2 | Toromont Cat Equipment              | CAT model 420F2IT   | \$19,739.72        | \$171,583.72        |
| 3 | JR Brison Equipment                 | CASE 590SN          | \$18,511.61        | \$160,908.61        |
| 4 | Nortrax                             | John Deere 310SL HL | \$17,850.30        | \$155,160.30        |
| 5 | Nortrax                             | John Deere 310SL    | \$17,330.30        | \$150,640.30        |
| 6 | JR Brison Equipment                 | CASE 580SNWT        | \$17,288.31        | \$150,275.31        |

6. The next Public Works Committee meeting was scheduled for July 6<sup>th</sup>, 2017.
7. Moved by Michael Donohue, seconded by Mike Quilty

The Public Works Committee meeting was adjourned at 7:37 p.m.

“Carried”

---

Chair

---

Clerk

**Township of Admaston/Bromley**  
**477 Stone Road, R.R. #2**  
**Renfrew, ON**  
**K7V 3Z5**  
E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)

613-432-2885 Stone Road Office  
613-432-4052 Fax

613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage

**REPORT**

Date: July 6, 2017  
To: Public Works Committee  
Re: Opeongo Road / Hall Zoning By-Law Amendment  
From: Annette Gilchrist

---

A public meeting was held on March 16th, 2017 resulting in Council passing a By-Law approving the following Zoning By-Law Amendment:

The applicant is requesting 15.42 metres of access over a Township-owned unopened road allowance to gain entry to an existing parcel. The purpose of the amendment is to eliminate the zoning requirements for direct access and frontage for an existing parcel. Access over the unopened road allowance is subject to an agreement with the Township.

An agreement has been reviewed by our Solicitor and sent to the Halls for consideration one of the clauses in the agreement states that:

The “Owners” at their sole expense shall insure their liability to the “Township” as provided in this Agreement by policy of insurance for not less than \$2,000,000.00 and provide to the Township annually a certificate of coverage and the policy which policy shall not be cancelled without 30 days’ notice to the Township and such insurance and policy shall be subject to the approval of the Township as to form and content. The “Township” shall not ask for an increase in the required insurance amount for seven years from the date of the signing of this agreement. Following which time any increase to insurance amounts will be mutually agreed upon.

Leo Hall contacted the office and while his insurance company have not refused, they do see this request as highly irregular, and want to understand why the

Township is requiring this coverage. They are unable to make sense of having to extend coverage onto Township owned land.

Prior to replying to Mr. Hall direction is required for staff. Does the Committee support the requirement for insurance or should it be waived and if waived does the Committee want to review the liability risk associated with the request for access over the unopened road allowance and Opeongo Road?

There are three options available:

1. The Township assumes all the liability over the access lands with no requirement for insurance and the clause is removed from the proposed agreement.
2. The Township requires shared liability over the access lands through additional insurance coverage provided through the proposed agreement as currently written.
3. The Township should not assume any liability over the access lands in which case the road would need to be closed and conveyed to the adjacent property owners.