

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

SECOND MONTHLY MEETING

Council met for their second monthly meeting at the Municipal Council Chambers on Thursday, October 19th, 2017 at 7:30 p.m. Present were Mayor Michael Donohue, Deputy Mayor Robert Dick and Councillors Bob Hall, Mike Quilty and Kevin LeGris

Staff members present were Clerk-Treasurer Annette Gilchrist and Public Works Superintendent Chris Kunopaski. Also in attendance was Mitchell Ferguson. From the media was Rick Stow from MYFM and Oldies 107.7.

Mayor Michael Donohue called the meeting to order followed with a moment of silence.

Resolution No. 08/10/17

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that Council accept the agenda as presented this date.

“Carried”

The minutes of the regular Council meeting which was held October 5th, 2017 were provided to Council for approval and two typos were corrected on page 1 the following resolution was then passed:

Resolution No. 09/10/17

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that Council accept the minutes of the regular Council meeting held on October 5th, 2017 as amended.

“Carried”

Mayor Donohue welcomed Mitchell Ferguson to the meeting and noted that Mr. Ferguson will be joining the Township office staff at the end of the month as Deputy Clerk-Treasurer.

Planning and Economic Development Committee - Chair Bob Hall, Committee Member Kevin LeGris

The Building and Sewage Report for the month of September 2017 was reviewed by Council and the following resolution was passed:

Resolution No. 10/10/17

Moved by: Bob Hall, seconded by Kevin LeGris

Be it resolved that Council accepts the September 2017 Building and Sewage Report.

“Carried”

The County of Renfrew Planning Division Trackers for June, July and August 2017 were reviewed by Council and accepted as information.

Community Service Committee Chair Kevin LeGris, Committee Member Bob Hall

Resolution No. 11/10/17

Moved by Kevin LeGris, seconded by Bob Hall

Whereas the Lease Agreement with the Bromley Historical Society has been reviewed by the Township Solicitor;

And whereas the legal opinion has been reviewed by Council;

Now therefore be it resolved that By-Law 2017-48 on the Agenda of the September 21st, 2017 Council meeting be taken from the table to resume consideration of the matter.

“Carried”

A By-Law authorizing the execution of a Lease agreement between the Bromley Historical Society and the Township of Admaston/Bromley for the building located at 498 Micksburg Road was considered by Council and the following resolution was passed:

Resolution No. 12/10/17

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Council of the Township of Admaston/Bromley approves a By-Law authorizing the execution of a Lease agreement between the Bromley Historical Society and the Township of Admaston/Bromley for the building located at 498 Micksburg Road.

“Carried”

Public Works Committee – Chair Robert Dick, All of Council

The Roads Voucher dated October 13th, 2017 was provided to Council for approval and reviewed by Public Works Superintendent Chris Kunopaski. Upon consideration the following resolution was passed:

Resolution No. 13/10/17

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve the Roads Voucher dated October 13th, 2017 in the amount of \$161,568.73

“Carried”

The Job Cost Expenditure Report dated October 12th, 2017 was reported on by Public Works Superintendent Chris Kunopaski and accepted as information.

Budget and Finance and Human Resources - Chair Michael Donohue, Committee Member - All of Council

Council reviewed a report and staff’s recommendation to appoint MacKillican and Associates as the Township’s Auditors and the following resolution was passed:

Resolution No. 14/10/17

Moved by Mike Quilty, seconded by Robert Dick

WHEREAS Section 296 of the Municipal Act, S.O. 2001 provides that a municipality shall appoint an auditor licensed under the Public Accountancy Act;

AND WHEREAS the auditor will be responsible for:

- (a) annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit.
- (b) performing duties required by the municipality or local board

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Admaston/Bromley hereby appoints MacKillican & Associates as the Township Auditors for the years 2017 and 2018.

“Carried”

Council reviewed a report and staff’s recommendation to appoint Mitchell Ferguson as Deputy Clerk-Treasurer and the following resolution was passed:

Resolution No. 15/10/17

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that the Council of the Township of Admaston/Bromley hire Mitchell Ferguson for the position of Deputy Clerk Treasurer commencing October 30th, 2017 at a salary beginning at Step 1 of the grid.

AND FURTHER that Mitchell Ferguson has agreed, if hired to provide a clear Driver’s Abstract and a Police Records Search Certificate/Vulnerable Sector Screening and will sign a Confidentiality Agreement.

AND FURTHER that Council authorize the Mayor and Clerk-Treasurer to execute the Employment Agreement which sets out the terms of appointment and duties according to the Township of Admaston/Bromley’s Human Resource Policies.

“Carried”

The General Voucher dated September 15th to October 13th, 2017 was presented to Council for approval. Upon review, the following resolution was passed:

Resolution No. 16/10/17

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve the payment of the General Voucher dated September 15th to October 13th, 2017 in the amount of \$583,884.82

“Carried”

The Budgetary Control Report dated October 12th, 2017 was reported on by the Clerk-Treasurer Annette Gilchrist and accepted as information.

Protective Services – Chair Mike Quilty, Committee Member Robert Dick

The minutes of the Douglas Fire Committee Meeting held September 13th 2017 and the Fire Chief’s reports for September and October 2017 were reviewed by Council and accepted as information.

Deputy Mayor Dick reported that the dry hydrant in Douglas was experiencing some sediment issues and was currently under investigation by the Fire Department to ensure that it is ready for use before the cold weather commences.

Councillor Quilty reported that the OPP made 4 arrests in connection with the recent Break and Enters in the area.

Councillor Quilty reported that he and the Clerk Treasurer participated in a webinar regarding the OPP annual billing statement for the Township and he noted that the statement conveyed a decrease of \$0.38 cents per property for 2018.

County of Renfrew

Council reviewed the 2017 Tax Rate Summary Information compiled by the County of Renfrew and accepted it as information.

By-Laws

Resolution No 17/10/17

Moved by Kevin LeGris, seconded by Bob Hall

THAT the By-Law listed below dated October 19th, 2017 be enacted and passed:

- By-Law 2017-48 being a by-law to authorize the execution of a lease agreement between the Bromley Historical Society and the Township of Admaston/Bromley for the building located at 498 Micksburg Road.

“Carried”

Confirmatory By-Law

Resolution No. 18/10/17

Moved by Kevin LeGris, seconded by Bob Hall

That By-Law No. 2017-52, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held October 19, 2017 be now numbered, deemed read three times and passed.

“Carried”

Resolution No. 19/10/17

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday October 19th 2017 Admaston/Bromley Council meeting be adjourned at 8:20 p.m.

“Carried”

Mayor

Clerk/ Treasurer