

TOWNSHIP OF ADMASTON/BROMLEY

PUBLIC WORKS COMMITTEE

AGENDA

**Thursday, April 19th, 2018
At 7:00 p.m.**

- 1. Call meeting to order.**
- 2. Declaration of Pecuniary Interest**
- 3. Adoption of Minutes – March 29th, 2018**
- 4. Review Waste Management By-Law**
- 5. Adjournment**

TOWNSHIP OF ADMASTON/BROMLEY

Public Works Committee

Date: Thursday March 29th, 2018 at 3:00 p.m.

Present: Robert Dick, Bob Hall and Mike Quilty, Annette Gilchrist and Chris Kunopaski. Committee members Michael Donohue and Kevin LeGris were absent.

1. Robert Dick called the meeting to order.
2. Disclosure of Pecuniary Interest – None
3. The minutes of the March 15th, 2018 meeting were reviewed and the following resolution was passed:

Moved by Mike Quilty, Seconded by Bob Hall

Be it resolved that the Public Works Committee approves the minutes of the March 15th, 2018 Public Works Committee meeting as presented.

“Carried”

4. Staff presented a report regarding options for gravel and sand contract extensions should a mutual agreement be reached. In order to consider the rates for 2018 the Committee passed the following motion to move into an in-camera session:

Moved by Mike Quilty, Seconded by Bob Hall

BE IT RESOLVED that the Public Works Committee moves to an in-camera session at 3:02 p.m. under Section 239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

“Carried”

At 3:26 p.m. the Committee moved out of the in-camera session and Mike Quilty rose and reported that the Committee directed staff to accept the gravel and sand contract extensions at the rates mutually agreed to for the year 2018.

5. Adjournment

Moved by Mike Quilty, Seconded by Bob Hall

Be it resolved that the Thursday March 29th, 2018 Public Works Committee meeting be adjourned at 3:29 pm.

“Carried”

Chair

Clerk

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

By-Law No. 2015-53

A By-Law to regulate the disposing of refuse and collection of recycling materials at the Waste Disposal Sites within the Township of Admaston/Bromley

WHEREAS Section 11(3), of the Municipal Act, 2001 and amendments thereto, authorizes a municipality to pass by-laws respecting matters within the spheres of jurisdiction, including waste management;

NOW THEREFORE the Council for the Township of Admaston/Bromley enacts as follows:

1) DEFINITIONS:

In this by-law:

- a) "Township" shall mean the Corporation of the Township of Admaston/Bromley
- b) "Waste Disposal Sites" means any land, buildings or structure(s) owned or leased by the Township, further defined in Section (2), at which waste and/or recyclables are deposited or processed and any machinery or equipment or operation required for the treatment or disposal of waste and/or recyclables.
- c) "Attendant" shall mean any person hired by the Township to supervise operation of a Township waste disposal sites.
- d) "Waste" shall mean all materials remaining after Recyclable Materials, Source Separated Organics, Leaf and Yard Waste, Municipal Hazardous and Special Waste materials, Commercial and Demolition, and Bulky Waste as further defined in Section 3(m), are removed from the waste stream.
- e) "Recyclables" are defined in Schedule "A" attached hereto and forming part of this by-law.
- f) "Residents" shall include and mean any occupant, owner, lessee or tenant of any residential dwelling or commercial building situated within the Township.
- g) "Council" shall mean the Council of the Corporation of the Township of Admaston/Bromley.

2) WASTE DISPOSAL SITES:

The following are designated areas determined to be Waste Disposal Sites, and no other lands in the township shall be used for this purpose. No person shall deposit or dispose of waste/recyclables/other waste referred to in Section 1 of this by-law, other than in compliance with the rules and regulations contained herein:

- LOCATIONS:** Part Lot 5, Concession 10
 311 Fourth Chute Road (Douglas Transfer Site)
- Part Lot 18, Concession 3
 166 Pit Road (Osceola Landfill Site)
- Part Lot 15, Concession 5
 735 Stone Road (Stone Road Transfer Site)

3) GENERAL REGULATIONS FOR THE OPERATION OF WASTE DISPOSAL SITES:

- a) Waste Disposal Sites shall be operated within the regulations and guidelines of the Ministry of the Environment and Climate Change, and according to the Certificate of Approval.
- b) Council shall be responsible for the operation and use of Waste Disposal Sites, and may contract from time to time, for the removal and disposal of waste and recyclables from Waste Disposal Sites.
- c) No person shall dispose of waste at any Waste Disposal Sites unless such waste or recyclables were generated within the Township.
- d) All waste shall be wrapped or placed in containers, and all paper shall be wrapped or tied to prevent scattering before being deposited in the landfill area or the designated areas for recyclables when available. Materials conveyed to the area must be transported in such a manner as not to blow with the wind or leave deposits along the roads.
- e) All waste being disposed of at Waste Disposal Sites must be separated in accordance with the rules and regulations established by Council, and instructions of the Attendant, or his/her designate.
- f) The Attendant shall supervise the disposal of waste and recyclables at the Waste Disposal Sites, and shall document and conduct record keeping duties as assigned by Council from time to time.
- g) No person shall discharge any firearms at Waste Disposal Sites, unless authorized by Council to do so.
- h) Salvaging (recovering/retrieving) may be permitted during normal open hours; but scavenging (rummaging/searching) shall not be permitted.

- i) No person shall enter the Waste Disposal Sites except when the Attendant is on duty and during normal hours or upon approval of Council of any other opening.
- j) Access to Waste Disposal Sites shall be on such days and during such hours as are set out in Schedule "B", hereto attached and forming part of this by-law, and no person shall enter onto any Waste Disposal Sites except in accordance with the provisions of this by-law.
- k) Waste and recyclables must be deposited only at designated areas in the Waste Disposal Sites, and are subject to the conditions as outlined in Schedule "C" hereto attached.
- l) No person shall unload or dispose of any of the following types of materials in the waste disposal sites:
 - I. raw sewage, animal or human waste
 - II. explosive or highly combustible materials paint, paint thinners, batteries and other materials deemed to be Household Hazardous Waste
 - III. any radioactive waste
 - IV. dressings, bandages, or other infected materials from hospitals, surgeries or other offices of physicians, surgeons, dentists or veterinarians or other pathological waste used for such purposes
 - V. drugs or dangerous chemical waste
 - VI. hay, straw, manure or any combustible organic material
 - VII. carcasses or parts thereof of any dog, cat, fowl, or any other creature with the exception of bona fide kitchen waste
 - VIII. stumps or dead heads removed from watercourses
 - IX. oil, waste oil, or gasoline soaked materials
 - X. motor vehicles, all-terrain vehicles and snowmobiles or parts thereof
 - XI. any recyclable material for which the Township has provided a collection process
- m) Large bulky, non-compactable items such as furniture and appliances shall be segregated from other waste and stored or disposed of in a separate part of the site and are subject to the conditions as outlined in Schedule "C" hereto attached.
- n) Charges for Waste Disposal (Tipping Fees) as set out in Schedule "C" hereto attached and forming part of this by-law, shall be paid to the Attendant upon entry to the waste disposal sites, and before disposing of chargeable items, or may be invoiced in accordance with Schedule "C" hereto attached.
- o) The Attendant may inspect and turn away waste deemed hazardous or in contravention of this by-law. The attendant may request identification of persons using the Waste Disposal Sites to determine if they are ratepayers of the Township. The Township is responsible for issuing identification to

all ratepayers. The identification shall be presented to the attendant before admission is allowed. The identification is not transferable.

- p) If a noncompliance entry is made the license number of the vehicle shall be used for the purpose of identification.
- q) Burning of solid waste shall not be allowed in Waste Disposal Sites trenches. Segregated brush and other clean wood products and clean wood by-products shall be disposed of in a separate part of the waste disposal sites under supervision and in accordance with applicable Ministry of Environment and Climate Change regulations and guidelines.
- r) Municipal Hazardous or Special Waste, as defined by the Ministry of Environment and Climate Change from time to time and listed in Schedule "D" hereto attached and forming part of this by-law, shall not be deposited at any Waste Disposal Sites at any time.
- s) The Township shall post a sign with the tipping fees at Waste Disposal Sites.
- t) No person shall interfere with, hinder or molest the Attendant in the performance of their duty.
- u) Any person who places waste in areas not designated for such waste, or places waste in an area against the instructions of the Attendant, shall have their privilege to use the Landfill Site immediately denied by the Attendant.

4) RECYCLING:

- a) The list of recyclable materials that shall be accepted by the township shall be only that material as set out in Schedule "A" attached hereto and forming part of this by-law. Schedule "A" may be amended from time to time subject to the availability of markets for the processing of recyclable material.
- b) All residents are required to recycle any materials identified in Schedule "A". Glass bottles and other containers that are returnable to LCBO depots for refund are not considered recyclables and will not be accepted at any of the Waste Disposal Sites.

5) PENALTIES AND/OR FINES:

Any person who violates any of the provisions of this by-law is guilty of an offence, and shall, upon conviction, be liable for a fine as provided for under the Provincial Offences Act.

6) INVALIDITY UNENFORCEABLE:

If any provisions or requirements of this by-law, or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this by-law or the application of such provision or requirement to all persons other than those to which it is held to be invalid or unenforceable, shall not be affected thereby and each provision and requirement of this by-law shall be separately valid and enforceable to the fullest extent permitted by law.

7) By-Law No. 20-2002 is hereby rescinded and all other by-laws, resolutions, motions or actions of council that are inconsistent with this by-law are hereby repealed.

Read a first and second time this 5th day of November, 2015.

Read a third time and finally passed this 5th day of November, 2015.

Mayor

Clerk-Treasurer

SCHEDULE "A"

CURRENT RECYCLING LIST

| Fibre Recycling | Commingled Recycling |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p data-bbox="203 388 332 430">Includes:</p> <ul data-bbox="243 472 803 1092" style="list-style-type: none"><li data-bbox="243 472 803 588">➤ "Household" newspaper, magazines, catalogues, flyers and junk mail<li data-bbox="243 640 803 798">➤ Boxboard/paperboard, cereal boxes, cracker boxes, tissue boxes, "paper" egg cartons, toilet paper/paper towel rolls<li data-bbox="243 829 803 913">➤ Office paper: example – writing, typing and computer paper<li data-bbox="243 934 803 1092">➤ Cardboard (has sandwich-like waffle in the middle), brown "kraft" paper bags, paper pet food bags (coated liner is OK) | <p data-bbox="836 357 974 399">Includes:</p> <ul data-bbox="876 409 1534 1218" style="list-style-type: none"><li data-bbox="876 409 1534 630">➤ Tin Cans (place lid inside and pinch so lid says inside), open and empty paint cans (no plastic with metal lids and/or bottoms or handles), EMPTY aerosol cans (includes herbicide and pesticide as long as completely empty)<li data-bbox="876 630 1534 735">➤ Aluminum cans, pie plates, trays and foil wrap (no foil with paper or plastic laminate)<li data-bbox="876 735 1534 840">➤ Clear and coloured glass food and beverage bottles and jars, scraped and/or rinsed clean<li data-bbox="876 840 1534 924">➤ Plastic food and beverage containers: #1 PET bottles, #2 - #7 bottles, tubs and lids<li data-bbox="876 924 1534 997">➤ Milk and Juice cartons, ice cream containers – rinsed clean<li data-bbox="876 997 1534 1144">➤ #6 – Styrofoam: foam packaging type only clean white, blue, pink foam type, broken down into 10-12 inch pieces and placed loose inside commingled box<li data-bbox="876 1144 1534 1218">➤ #4 Film Plastic: grocery and shopping bags, outer wrap from cases of water |

What is NOT recyclable in our Blue Box Program

Car tires, car parts, dirty flower pots and/or no recycle symbol, pots and pans, "real" zippered plastic bags (usually for blankets or bed-in-bag sets), solar blankets, fiberglass feed bags, styrofoam packaging pellets and styrofoam glued with any other material, bubble wrap, sponge foam, foam sheeting, small or large appliances, hard cover books, plastic or metal strapping, picture frames, plastic with metal paint pails, hangers, oil containers, compost, glass or ceramic dishes, Tupperware, Rubbermaid, plastic toys, window pane glass, wood, diapers, electronics of any sort.

Remember SORT Your Recyclables

- **Recycle your electronics**

Visit our website at www.admastonbromley.com to find out how you can recycle your old electronics. They gather dust in drawers or in the basement – but these devices contain valuable metals and can be refurbished or recycled. ALL ELECTRONICS MUST BE TAKEN TO EITHER THE STONE ROAD OR OSCEOLA LANDFILL SITES ONLY

➤ **Retire your tires safely:**

All PASSENGER/CAR Tires (off the rim) will be accepted FREE OF CHARGE at the Osceola and Stone Road Sites. Let us work together to turn our old wheels into a host of green products for our homes, roads and playgrounds.

Schedule "A" may be amended from time to time subject to the availability of markets for the processing of recyclable material. Modifications to Schedule "A" may be affected without requiring amendment to this By-Law.

***Schedule "B"
to By-Law 2015-53***

ADMASTON/BROMLEY

The Waste Sites shall be open and supervised as follows:

Stone Road

Summer Hours

May 1st to September 30th

Wednesday - 12 noon to 8:00 p.m.

Saturday - 9:00 a.m. to 5:00 p.m.

Sunday - 12 noon to 8:00 p.m.

Winter Hours

October 1st to April 30th

Wednesday, Saturday, Sunday – 9:00 a.m. to 5:00 p.m.

Douglas

Summer Hours

May 1st to September 30th

Wednesday – 5:00 p.m. to 8:00 p.m.

Saturday – 9:00 a.m. to 5:00 p.m.

Winter Hours

October 1st to April 30th

Saturday – 9:00 a.m. to 5:00 p.m.

Osceola

Summer Hours

May 1st to September 30th

Wednesday – 12 noon to 8:00 p.m.

Saturday – 9:00 a.m. to 5:00 p.m.

Winter Hours

October 1st to April 30th

Saturday – 9:00 a.m. to 5:00 p.m.

All sites are **CLOSED** Christmas Day, Boxing Day, New Year's Day and Canada Day.

Schedule "C"

to By-Law 2015-53

***from By-Law No. 2012-24
Being a By-Law to Establish a
Schedule of Fees for Municipal Services***

Tipping Fees at Landfill Sites

| | |
|---------------------------------------------------------------------------------|------------------|
| Ratepayers with identity cards Vehicles with bagged household waste only | No charge |
| Request to Open Landfill | \$ 50.00 |
| Operator Costs (minimum of 3 hours) for opening landfill after regular hours | \$15.00 per hour |

**Commercial/Industrial By-Products or Construction/Renovation Material
(Osceola Waste Site only)**

| | |
|-------------------------------------------------|--------------------|
| Dumpster/Roll Off Bin | \$150.00 |
| Farm wagon, manure spreader | \$ 60.00 |
| Half-ton Truck | \$ 20.00 |
| Semi-Trailer | \$200.00 |
| Trailer towed by private automobile | \$ 20.00 |
| Single-Axle Truck | \$ 80.00 |
| Tandem Axle Dump Trailer (ball or pintle hitch) | \$ 60.00 |
| Tandem Truck | \$150.00 |
| Ton Truck | \$ 40.00 |
| Tri-Axle Truck | \$200.00 |
| Appliances & Furniture | \$5.00 Per Item |
| Recycling Bins | as per actual cost |

Tri-axle Truck Load of Waste (Osceola Waste Site only)

Fuel Oil Spill \$20.00 per tonne
(minimum \$500.00 per load)

Fire Clean Up \$20.00 per tonne
(minimum \$500.00 per load)

Commercial or Business Waste

Renfrew County District School Board (2 schools) \$500.00 per month

Renfrew County Catholic School Board (1 school) \$100.00 per month

*****None of the Waste Disposal Sites in the Township of Admaston/Bromley accepts Hazardous Waste Material*****

Schedule "C" may be amended from time to time subject to modifications to the Townships Schedule of Fees By-Law. Schedule "C" may be affected without requiring amendment to this By-Law.

Schedule "D" to By-Law 2015-53

MUNICIPAL HAZARDOUS AND SPECIAL WASTE

Nothing considered Municipal Hazardous or Special Waste is to be left or deposited at any Waste Disposal Sites.

Disposal of hazardous waste is available at:

RENFREW LANDFILL SITE located at 376 Bruce Street

This Service is available to Admaston/Bromley Residents who present a Landfill Site Courtesy Card on selected dates from May to August.

Municipal Hazardous or Special Waste accepted at the Renfrew Landfill Site is identified as the following:

- **Paints: All types of paint including aerosol containers, stains, coatings, driveway sealers, roof coatings and non-pesticide marine coatings**
- **Solvents: Turpentine, disinfectants, household cleaners, bleach, oven and drain cleaners, furniture stripper, ammonia**
- **Fertilizers and pesticides: Herbicides, pesticides and insecticides, weed killer**
- **Aerosol can products**
- **Florescent tubes and compact florescent bulbs**
- **Pool Cleaners**
- **Pressurized cylinders: Propane, oxygen, helium, acetylene tanks and fire extinguisher**
- **Used oil, oil filters and break-fluid**
- **Gasoline**
- **Anti-Freeze**
- **Batteries: small home and automotive batteries**

Bring items in their original containers, if possible.

Schedule "D" may be amended from time to time subject to the Township's Agreement with the Town of Renfrew. Modifications to Schedule "D" may be affected without requiring amendment to this By-Law.