

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

SECOND MONTHLY MEETING

Council met for their second monthly meeting at the Municipal Council Chambers on Thursday, May 15th, 2018 at 7:30 p.m. Present were Mayor Michael Donohue, Deputy Mayor Robert Dick and Councillors Bob Hall, Mike Quilty and Kevin LeGris.

Staff members present were Clerk-Treasurer Annette Gilchrist, Public Works Superintendent Chris Kunopaski and Deputy Clerk-Treasurer Mitchell Ferguson. Members of the Public were Mr. Bruce Leach.

Mayor Michael Donohue called the meeting to order followed with a moment of silence.

Resolution No. 05/05/18

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that Council accept the agenda as presented this date.

“Carried”

Mayor Donohue declared a pecuniary interest regarding item number 9d Recommendation for Gravel Tender Extension.

The minutes of the regular Council meeting which was held May 3, 2018 were provided to Council for approval and the following resolution was passed:

Resolution No. 06/05/18

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that Council accept the minutes of the regular Council meeting held on May 3rd, 2018.

“Carried”

The Mayor welcomed Rory Richards from MacKillican & Associates who presented Council with an overview of the 2017 Audited Financial Statements.

Planning and Economic Development Committee - Chair Bob Hall,
Committee Member Kevin LeGris

A request for support from the Town of Essex regarding the offering of school property to municipalities was considered by Council and the following resolution was proposed:

Whereas school closures can result in properties that are left vacant and unused;

And Whereas municipalities might be interested in purchasing these properties for development and sustainment as a hub in their community;

Now therefore be it resolved that the Township of Admaston/Bromley supports the Town of Essex’s resolution requesting that when schools boards make decisions to close schools, that they have to offer the building to the local municipality for a dollar;

And Further that a letter of support be sent to the Minister of Education, Minister of Municipal Affairs, Mr. John Yakabuski, MPP Renfrew-Nipissing-Pembroke, the Association of Municipalities of Ontario (AMO) and ROMA.

Upon consideration and pending further information the resolution above was tabled by the following resolution which passed:

Resolution No. 07/05/18

Moved by Kevin LeGris, seconded by Bob Hall

Be it resolved that the Council of Admaston/Bromley table the resolution supporting the Town of Essex regarding disposal of surplus schools, pending more information.

“Carried”

Council reviewed the April 2018 Building and Sewage report and the following resolution was passed:

Resolution No. 08/05/18

Moved by Bob Hall, seconded by Kevin LeGris

Be it resolved that Council accepts the April 2018 Building and Sewage Report.

“Carried”

A By-Law to provide for the stopping up of part of the untraveled portion of John Street was presented to Council and the following resolution was passed:

Resolution No. 09/05/18

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council approves By-Law 2018-19 being a By-law to provide for the stopping up of part of the untraveled portion of John Street on Plan 68 being Part of PIN 57232-0037(LT) designated as Part 3 on Plan 49R-19047 (Geographic Township of Bromley) in the Township of Admaston/Bromley, County of Renfrew.

“Carried”

A By-Law to provide for the selling and conveying of that part of the untraveled portion of John Street was presented to Council and the following resolution was passed:

Resolution No. 10/05/18

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council approves By-Law 2018-20 being a by-law to approve the selling and conveying of the following:

1. THAT the part of John Street on Plan 68, designated as Part 3 on Plan 49R-19047 being Part of PIN 57232-0037(LT) in the geographic Township of Bromley so stopped up, be sold and conveyed to the Estate of Theresa Fletcher and that such parts be consolidated with PIN 572232-0046 (LT);
2. THAT the purchase price for the conveyance shall be \$1.00 together with all costs as set out in schedule “A” to By Law 2012-51 a policy for stopping up, closing and sale of road allowances;
3. THAT the Mayor and Clerk-Treasurer be and are hereby authorized and required to execute the Transfer of the above land to the above and to deliver the same to the purchasers upon the payment of the aforesaid price.

“Carried”

Community Service Committee Chair Kevin LeGris, Committee Member Bob Hall

Councillor LeGris reported that the Town of Renfrew Recreation Department delivered new soccer balls to Admaston Recreation. Councillor LeGris stated that he intends to find out more information regarding the initiative so that the Township could send a letter of thanks and appreciation for the donation.

Public Works Committee – Chair Robert Dick, All of Council

The Roads Voucher dated May 11th 2018 was provided to Council for approval and reviewed by Public Works Superintendent Chris Kunopaski. Upon consideration the following resolution was passed:

Resolution No. 11/05/18

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve payment of the Roads Voucher dated May 11th, 2018 in the amount of \$77,834.08.

“Carried”

Public Works Superintendent Chris Kunopaski reviewed the Job Cost Expenditure Report dated May 11th, 2018 which included the proposed budget amounts.

A report and staff recommendation regarding the sand tender extension for the year 2018 was considered by Council and the following resolution was passed:

Resolution No. 12/05/18

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that the Council of the Township of Admaston/Bromley hereby accepts the extended terms of the sand tender from Barr’s Sand and Gravel at a price of \$7.60 per tonne for the year 2018.

“Carried”

Mayor Donohue declared a pecuniary interest and vacated the Council Chambers. Deputy Mayor Robert Dick acted as Chair.

A report and staff recommendation regarding the gravel tender extension for the year 2018 was considered by Council and the following resolution was passed:

Resolution No. 13/05/18

Moved by Kevin LeGris, seconded by Mike Quilty

BE IT RESOLVED that the Council of the Township of Admaston/Bromley hereby accepts the extended terms of the gravel tender from Cavanagh Construction at a price of \$9.60 per tonne for the year 2018.

“Carried”

Mayor Donohue returned to the Council Chambers and resumed chairing the meeting.

A By-Law authorizing an agreement with StreetScan Canada was considered by Council and the following resolution was passed:

Resolution No. 14/05/18

Moved by Robert Dick, seconded by Mike Quilty

WHEREAS the Township of Admaston/Bromley has submitted an application for the Federation of Canadian Municipalities Municipal Asset Management Program;

AND WHEREAS should the Township of Admaston/Bromley obtain such funding STREETSCAN will initiate work under this Agreement in accordance with the proposal submitted to the Township on December 12th, 2017;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley approves By-Law 2018-21 being a by-law that authorizes the Mayor and Clerk-Treasurer to execute the Agreement between StreetScan Canada ULC and the Corporation of the Township of Admaston/Bromley.

“Carried”

A By-Law authorizing an agreement with AMO regarding the Main Street Revitalization Fund was considered by Council and the following resolution was passed:

Resolution No. 15/05/18

Moved by Robert Dick, seconded by Mike Quilty

WHEREAS the Municipality wishes to enter into an Agreement in order to participate in the Main Street Revitalization Initiative;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley approves By-Law 2018-22 being a by-law that authorizes the Mayor and Clerk-Treasurer to execute the Municipal Funding Agreement for the transfer of Main Street Revitalization Initiative Funds between the Association of Municipalities of Ontario and the Township of Admaston/Bromley.

“Carried”

Budget and Finance and Human Resources - Chair Michael Donohue, Committee Member - All of Council

Deputy Clerk Treasurer Mitchell Ferguson reviewed the proposed budget and actual to date amounts according to the Budgetary Control Report dated May 11th, 2018.

The General Voucher dated May 11th, 2018 was provided to Council and reviewed by Deputy Clerk Treasurer Mitchell Ferguson. Upon consideration the following resolution was passed:

Resolution No. 16/05/18

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve payment of the General Voucher dated April 14th to May 11th, 2018 in the amount of \$105,106.92.

“Carried”

A report regarding unfunded items to be excluded from the 2018 Budget was presented to Council and the following resolution was passed:

Resolution No. 17/05/18

Moved by Mike Quilty, seconded by Robert Dick

WHEREAS for 2018 budget purposes, as per Ontario Regulation 284/09, a municipality may exclude from the budget, amortization expenses pertaining to tangible capital assets; post-employment benefit expenses and solid waste landfill closure and post-closure expenses;

AND WHEREAS Council chose not to include amortization costs, post-employment benefit expenses for payout in a future year and unfunded landfill closure and post closure costs;

AND WHEREAS a report must be presented to Council providing the 2018 impact of the excluded expenses from the budget;

NOW THEREFORE BE IT RESOLVED that Council accept the following as excluded items from the 2018 Budget:

Amortization	\$ 1,554,326.00
Accrued Sick Leave	58,768.56
Unfunded-Landfill Closure & Post Closure Costs	683,000.00

“Carried”

Subsequent to the presentation by Rory Richards regarding the 2017 Financial Statements, Council reviewed the annual management letter from MacKillican and Associates regarding strengthening internal controls and the following resolution was passed:

Resolution No. 18/05/18

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that the Council of the Township of Admaston/Bromley approve the Auditors report for the year ending December 31, 2017 and the Financial Statements for 2017.

“Carried”

Protective Services – Chair Mike Quilty, Committee Member Robert Dick

Council reviewed the minutes of the Douglas Fire Committee meeting held April 18, 2018 with the May 9th Fire Chief’s report and accepted these as information.

Councillor Quilty reported that following a request by the Police Services Board regarding the increase in billing hours for mischief that came about by the 30 mailbox occurrences in Admaston/Bromley for a total weighted billing of approximately \$20,000, that Inspector Colin Slight was able to, after researching into the application of the Uniform Crime Reporting user manual, locate a section of the manual that will permit the lumping of occurrences into one occurrence per municipality called, "the Continuing Offence Rule" grouping the incidents as one incident and dropping the cost from \$20,000 to \$700. Mayor Donohue thanked the Police Services Board for their efforts on this initiative as well as the Clerk-Treasurer who brought the issue forward to the surrounding Townships who were part of the overall 170 mailbox occurrences and who do not have a Police Services Board and therefore were unaware of the possible impact.

By-Laws

Resolution No. 19/05/18

Moved by Kevin LeGris, seconded by Bob Hall

THAT the By-Laws listed below dated May 17th, 2018 be enacted and passed:

- By-Law 2018-19 being a By-Law for the stopping up of part of the untraveled portion of John Street
- By-Law 2018-20 being a By-Law to sell & convey part of the untraveled portion of John Street
- By-Law 2018-21 being a By-Law to authorize an agreement with StreetScan Canada to perform certain pavement inspection and asset management service
- By-Law 2018-22 being a By-Law to authorize an agreement with AMO regarding the Main Street Revitalization Fund

“Carried”

Old Business

Mayor Donohue reported that the refund of \$5,425.00 from the Ministry of Environment and Climate Change for our application for expansion which was withdrawn June 8th, 2017 has finally been received.

New Business

Mayor Donohue reminded Council of the Invitation to the Admaston/Bromley Public Library’s 40th Anniversary taking place on Saturday June 2, 2018 from 10 am to 1pm. The Mayor also read a letter of appreciation from Hospice Renfrew for the Townships continued support.

Confirmatory By-Law

Resolution No. 20/05/18

Moved by Kevin LeGris, seconded by Bob Hall

That By-Law No. 2018-23, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held May 17th 2018 be now numbered, deemed read three times and passed.

“Carried”

Resolution No. 21/05/18

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday May 17th 2018 Admaston/Bromley Council meeting be adjourned at 9:13 p.m.

“Carried”

Mayor

Clerk/ Treasurer